

## LETTER OF AGREEMENT

EFFECTIVE: 4/24/2020

SUBJECT: Fixed Site Operational Area Agreement

**1. PURPOSE:** To establish responsibilities and procedures for use of Flying Pilgrims RC Club's Fixed Site operational area.

**2. CANCELLATION:**

a. This agreement is cancelled two (2) years from the effective date of the agreement, or may be terminated by either party upon giving 30 days' advance written notice to the other party.

b. The FAA may immediately terminate or suspend flight operations/this agreement, if the safety of persons or property is compromised or there is a violation of the terms of this agreement.

**3. SCOPE:** The procedures outlined herein are applicable to the Flying Pilgrims RC Club and Willow Run Tower (YIP) for the safe use of Unmanned Aircraft Systems (UAS) within the Flying Pilgrims RC Club's approved operational area.

**4. RESPONSIBILITIES:** Flying Pilgrims RC Club must:

a. Ensure all Flying Pilgrims RC Club members and AMA guest pilots are familiar and comply with the procedures in this agreement.

b. Be responsible for all Flying Pilgrims RC Club signage located at the Flying Pilgrims RC Club's approved operational area.

**5. PROCEDURES:**

a. Operational area is active only during Sunday thru Saturday, 1000L to dusk and defined as follows:

(1) Flying Pilgrims RC Club is a fixed site location at 42° 16' 48" N, Longitude 83° 33' 27" W

(2) Vertical limit: At or below 600' AGL (operations above 400' AGL require the use of a qualified visual observer to assist the operator in seeing and avoiding manned aircraft.)

(3) Lateral boundaries are defined as 0-1250 feet from the center of the site depicted on attachment 1.

b. All operations must be contained within the operational area and conform to all current federal, state, and local governmental laws and regulations.

Willow Run Tower and Flying Pilgrims RC Club

- c. Flying Pilgrims RC Club must immediately notify Willow Run Tower at (734) 961-6803 in the event of a lost link, fly-away or operational area spill-out that may affect manned aircraft operations.
- d. Flying Pilgrims RC Club must ensure that Willow Run Tower has current officer contact and address information.

**6. ATTACHMENT:** Flying Pilgrims RC Club Operational Area Diagram

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*Nicholas Clapsadle*  
Air Traffic Manager  
Willow Run Tower

*William Slabey - President*  
4-22-2020

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William Slabey  
Representative  
Flying Pilgrims RC Club

**ATTACHMENT**

**Flying Pilgrims RC Club Operational Area Diagram**

**All Operations Must Remain at or Below 600 AGL.**

**All Operations Must Remain Inside of Red Outlined Area Below.**

